

## **EQUAL OPPORTUNITIES POLICY**

Signature will, at all times, encourage and promote policies and practices which ensure equality of opportunity for its staff, its consultants and its customers of services, regardless of ethnic origin, gender, sexual orientation, religion and disability. The main aim of this policy is to ensure that no job applicant, employee, consultant or customer should receive less favourable treatment on any grounds not relevant to good practice.

Signature will monitor its commitment and make this policy fully effective.

Appropriate procedures are in place to make sure that all staff and consultants are aware of Signature policies concerning equal opportunities and their responsibility to implement them.

### **Complaints relating to Equal Opportunities from Centres**

If you feel that Signature not acted with equal opportunities in mind, please complete a Complaints Form on IRIS. All responses will be given via the original complaint form submitted.

### **Complaints relating to Equal Opportunities**

Please submit your complaint in writing to the Assessment and Compliance department.