

## Moderation of Signature Assessments

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## Level 1 Award in British Sign Language

### BSL101

This is an internally assessed unit and will be externally moderated by Signature. Signature will highlight a percentage of assessment centres on a yearly basis who will be selected for moderation within that year.

On submission of an assessment date the centre will be notified that the assessment has been highlighted for moderation and will be asked to submit the assessment evidence to signature of completion of the assessment.

Signature will then arrange for the evidence to be marked by a suitably qualified external assessor. The external assessor will be unaware of what marks were previously allocated but if they mark any candidates on an assessment as FAIL, they will complete a feedback sheet which will be forwarded to the centre. The centre will be highlighted for moderation again as quickly as possible.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

### BSL102 & BSL103

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

## **Level 1 Award in Deaf Awareness and Communication**

### **K101**

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

### **T101**

This is an internally assessed unit and completed CAR forms will be checked by Signature upon submission.

## Level 2 Certificate in British Sign Language

### BSL201

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

### BSL202 & BSL203

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

## Level 2 Award in Communicating with Deafblind People

### K202

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

### T201

This is an internally assessed unit and completed CAR forms will be checked by Signature upon submission.

## Level 2 Award in Communicating and Guiding with Deafblind People

### K202

*See previous*

### T201

*See previous*

### T202

This is an internally assessed unit and completed CAR forms will be checked by Signature upon submission.

## Level 3 Certificate in British Sign Language

### BSL320

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

### BSL321

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

## **BSL322**

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

## **Level 3 Certificate in Communication Support for Deaf Learners**

### **K311, K312, K313, K314, K315, K316, K317, K318**

Assessment for this unit will take the form of a portfolio of evidence compiled by the candidate. The portfolio of evidence will be internally assessed. External moderation will be undertaken by qualified Signature staff.

On receipt of completed portfolios Signature will arrange for these to be sent to an external assessor for marking. The external assessor will select a sample of portfolios to mark. If the external assessor identifies a problem with the internal marking of the portfolios they will then look at all the portfolios in the cohort. The marks/result allocated by the external assessor will be issued to the centre

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.



## **Level 3 Award in Insights into Communication with Congenitally Deafblind People**

### **K301**

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

### **K302**

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

## **Level 3 Award in Modifying Written English Texts for Deaf People**

### **K318**

Assessment for this unit will take the form of a portfolio of evidence compiled by the candidate. The portfolio of evidence will be internally assessed. External moderation will be undertaken by qualified Signature staff.

On receipt of completed portfolios Signature will arrange for these to be sent to an external assessor for marking. The external assessor will select a sample of portfolios to mark. If the external assessor identifies a problem with the internal marking of the portfolios they will then look at all the portfolios in the cohort. The marks/result allocated by the external assessor will be issued to the centre

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

### **T303**

This is an internally assessed unit and completed CAR forms will be checked by Signature upon submission.

## **Level 3 Certificate in Lipspeaking**

### **LS301, LS302, LS303,**

Assessment for this unit will take the form of a portfolio of evidence compiled by the candidate. The portfolio of evidence will be internally assessed. External moderation will be undertaken by qualified Signature staff.

On receipt of completed portfolios Signature will arrange for these to be sent to an external assessor for marking. The external assessor will select a sample of portfolios to mark. If the external assessor identifies a problem with the internal marking of the portfolios they will then look at all the portfolios in the cohort. The marks/result allocated by the external assessor will be issued to the centre

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

## **LS304**

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

## **Level 3 Certificate in Working Effectively with Deafblind Manual**

### **DM301 & MOD301**

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

## **Level 3 Certificate in Working Effectively with Visual Frame Hands On**

### **VFHO301 & MOD301**

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

## **Level 3 Award in Evaluating the Needs of Deafblind Adults**

### **DK301 & DK302**

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.



## Level 4 Certificate in British Sign Language

### BSL420

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

### BSL421

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

## **BSL422**

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

## **BSLI423**

For the externally marked assessments, assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

For the internal assessment CAR forms will be checked on submission.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

## **Level 6 Certificate in British Sign Language (New 2019)**

### **Part 1, 2, 3**

These are internally assessed and will be externally moderated by Signature. Signature will highlight a percentage of assessment centres on a yearly basis who will be selected for moderation within that year.

On submission of an assessment date the centre will be notified that the assessment has been highlighted for moderation and will be asked to submit the assessment evidence to signature of completion of the assessment.

Signature will then arrange for the evidence to be marked by a suitably qualified external assessor. The external assessor will be unaware of what marks were previously allocated. If they mark any candidates on an assessment as FAIL the centre will be highlighted for moderation again as quickly as possible.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

### **Part 4, 5, 6**

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.



## **Level 6 NVQ Certificate in British Sign Language**

### **BSL601, BSL602**

Assessment for these units will take the form of a portfolio of evidence compiled by the candidate. The portfolio of evidence will be internally assessed. External moderation will be undertaken by qualified Signature staff.

On receipt of completed application for certification from a centre, Signature will arrange for an external quality assurer to select a sample of portfolios to mark. If the external assessor identifies a problem with the internal marking of the portfolios they will then look at all the portfolios in the cohort. The marks/result allocated by the external assessor will be issued to the centre

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

## **Level 6 NVQ Diploma in Sign Language Interpreting**

### **INT6 A1, INT6B1, INT6C1, INT6D1, INT6E1, INT6G1**

Assessment for these units will take the form of a portfolio of evidence compiled by the candidate. The portfolio of evidence will be internally assessed. External moderation will be undertaken by qualified Signature staff.

On receipt of completed application for certification from a centre, Signature will arrange for an external quality assurer to select a sample of portfolios to mark. If the external assessor identifies a problem with the internal marking of the portfolios they will then look at all the portfolios in the cohort. The marks/result allocated by the external assessor will be issued to the centre

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

## **Level 6 Diploma in Sign Language Translation**

### **PTRA1, PTRA2, PTRA3, PTRA4**

Assessment for these units will take the form of a portfolio of evidence compiled by the candidate. The portfolio of evidence will be internally assessed. External moderation will be undertaken by qualified Signature staff.

On receipt of completed application for certification from a centre, Signature will arrange for an external quality assurer to select a sample of portfolios to mark. If the external assessor identifies a problem with the internal marking of the portfolios they will then look at all the portfolios in the cohort. The marks/result allocated by the external assessor will be issued to the centre

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

## **Level 6 Certificate in Working Effectively with Deafblind Manual**

### **DM601 & MOD603**

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

## **Level 6 Certificate in Working Effectively with Visual Frame Hands On**

### **MOD603**

See Previous

### **VFHO602**

This is an externally marked assessment and assessors will be moderated periodically on an annual basis.

When an external assessor has been highlighted for moderation an assessment allocated to them will be chosen. Once the external assessor has completed the marking of that assessment the assessment evidence will be forwarded to another Signature external assessor who will repeat the marking process. The second external assessor will be unaware that the assessment has been previously marked or what marks were previously allocated.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

## **Level 6 Certificate in Working Effectively with Deafblind Manual and Visual Frame and Hands on**

### **DM601**

See Previous

### **MOD603**

See Previous

### **VFHO602**

See Previous