

Moderation of Signature Assessments

Signature will carry out two types of moderation, moderation of external assessors and moderation of internal assessors.

Moderation of External Assessors

This will be carried out on a selection of all of our externally assessed units such as BSL102/103, BSL202/203, BSL3, BSL4.

We aim to moderate each of our external assessors throughout a 12 month period and assessments will be chosen at random.

If an assessor has been chosen for moderation, moderation will take place after the assessment has been marked by the allocated assessor. The assessment will be carried out and marked in usual way (refer to qualification specification and regulations for information regarding the marking procedure) and the external assessor will return the assessment evidence and any mark sheets to Signature for processing.

Upon receipt Signature will send the assessment evidence to a senior assessor who will then mark the assessment again. The senior assessor will be unaware of the first results and will mark the assessment independently under the same conditions as the first assessor.

The marks allocated by the senior assessor will be released to the centre.

The first and second set of marks will be analysed to determine the performance of the appointed external assessor to enable Signature to monitor the quality and standard of marking across our qualifications.

Signature aim to complete this process within the stated timescales for results however there may be occasions where results may be delayed as a result of this process.

Internally assessed units

These are assessments where the centre's internal assessor marks their candidates and informs Signature of the marks awarded. Centres will be chosen at random for moderation.

The centre will book the assessment in the usual way via their online portal and our Customer Support team will contact the centre prior to the assessment date to inform them that the assessment has been chosen for moderation.

The centre will be asked to submit the assessment evidence such as media recording of the assessment, completed mark sheets, portfolios etc to Signature.

Upon receipt Signature will send the assessment evidence to a senior assessor who will then mark the assessment evidence again. The senior assessor will be unaware of the first results and will mark the assessment independently under the same conditions as the first assessor.

The marks allocated by the senior assessor will be released to the centre.

Feedback will be issued to the centre where the senior assessor has cause to downgrade a result issued by the internal assessor. Moderation will be repeated on the centre's next assessment to ensure that the internal assessor is assessing at the required standard.